

Timberlake United Methodist Church
21649 Timberlake Road, Lynchburg, VA 24502, 434-239-1348

Job Description: Nursery Worker

Purpose

To build young disciples for Christ by providing care for infants and toddlers in a nursery setting during church events while serving as a spiritual leader and role model. *Behold, children are a heritage from the Lord, the fruit of the womb a reward. Psalms 127:3 ESV*

Organizational Relationship and Supervision

Nursery Worker reports to the Nursery Director for spiritual and ministerial guidance. The Lead Pastor, in cooperation with the Staff Pastor Parish Relations Committee, the Director of Life Span Ministries and the Nursery director, provides an annual evaluation of the Nursery Worker's performance. The Nursery Worker will be responsible and subject to United Methodist polity and doctrine, informed by the United Methodist *Guidelines for Youth Ministries*, local church policy as determined by the Charge Conference, Lead Pastor, and Staff Pastor Parish Relations Committee.

The Primary Task

There shall be a comprehensive and caring approach to the care of infants during church events. This position requires a person with a committed Christian faith in line with the United Methodist Church, a person with a heart for the church's vision of ministry to the members of Timberlake and the Timberlake community. This position requires the nurture of harmonious, trusting relationships with other staff members, children and parents (both members and non-members) and the Timberlake community.

Responsibilities

1. Provide a safe and loving environment for infants and children through 2 years of age.
2. Care for infants and toddlers during scheduled worship services, weeknight activities, and other times throughout the year as needed. This care includes, but is not limited to, the following: diapering, potty assistance and feeding (as directed by parents).
3. Ensure nursery rooms are safe and clean for all nursery events.
4. Communicate concerns about children to their parents.
5. Other duties as assigned by the Nursery Director.

Qualifications and Aptitudes

1. Must embrace Christian discipline and United Methodist doctrine and theology.
2. Must have strong written and verbal communication skills / conflict mgt skills.
3. Must possess a proven ability to work effectively with infants and toddlers.
4. Must submit to and pass a basic background check.
5. Complete Safe Sanctuaries training and ensure that the Safe Sanctuaries policy is observed in all youth ministry settings.
6. Must have current CPR & First Aid certifications.

Time Requirement

The position requires a flexible part-time weekly schedule of up to 10 hours per week.